

PROCEEDINGS OF THE DIRECTOR OF TOWN & COUNTRY PLANNING:  
GOVT. OF TELANGANA: HYDERABAD

Present: Sri K. Anand Babu  
B.Arch., AIA, MURP, AITP.

Procs.Roc. No.709/2015/V.Cell(RTI)

Dt.05-03-2015

Sub:- RTI Act, 2005 - O/o the DT&CP - Collection of additional / further fee for furnishing information to the applicants - Fixation of additional / further fee - Certain instructions - Issued - Reg.

Read:- Lr.Roc.No.2075/2013/P, dt.20-02-2013 issued by the DT&CP, A.P., Hyd.  
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ORDER:-

Vide letter read above, this office had issued certain instructions to all the Special Officers of all the Urban Local Bodies in the State, all the RDTPs and all the RDMA's to ensure revised fee structure to be implemented with immediate effect in all the Urban Local Bodies while issuing certified copies of sanctioned building plans, layout plans, Master Plans, etc.

In order to avoid financial discrepancy in the additional / further fees to be collected from the Urban Local Bodies, the following fee structure is prescribed for collecting additional / further fee from the applicants while furnishing information under the RTI Act, 2005:

- (i) Approved Building Plan:
- |  |                   |
|--|-------------------|
| (a) Up to 500 sq mts of permitted floor area                                 | Rs.500/- per copy |
| (b) Above 500 sq mts for every additional 100 Sq mts of permitted floor area | Rs.100/- per copy |
- (ii) Sanctioned Layout Plan:
- |  |                   |
|--|-------------------|
| (a) Up to 1 Hectare of site area             | Rs.500/- per copy |
| (b) Over 1 Hectare for every addl. 1 Hectare | Rs.100/- per copy |
- (iii) Town Map Copy
- (iv) Master Plan / ZDP / ICRA Plan copy
- (v) DTP Scheme Plan Copy
- (vi) Survey No., or T.S. No. or Field No. Plan / Town Map / Master Plan / ZDP Extracts
- (vii) Copies of official correspondence, etc.

Therefore, the PIO / APIO / concerned Clerk of RTI Section in Head Office, and the PIOs of the Regional Offices of Hyderabad and Warangal, and all the PIOs of DTCPO Offices are hereby instructed to ensure collection of above prescribed fee structure hereafter while furnishing the information to the applicants under the RTI Act, 2005 apart from collection of Rs.10/- towards payment of application fee as required under the Act without fail.

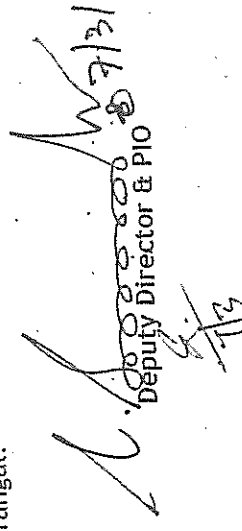
Further, the concerned Clerk of the RTI Section in Head Office is also instructed to collect the application fee of Rs.10/- from the applicants, those willing to pay the same by cash, and issue cash receipt for the same. He is further instructed to hand over the payments received under the RTI Act to Accounts Section under intimation to the PIO, for crediting the same in Government Account.

These orders will come into force with immediate effect.

Sd/- K. Anand Babu,  
Director of Town & Country Planning.

To  
The Public Information Officer, O/o the DT&CP, Telangana, Hyderabad.  
The Asst. Public Information Officer, O/o the DT&CP, Telangana, Hyderabad.  
The Concerned Clerk, RTI Section, O/o the DT&CP, Telangana, Hyderabad.  
The Public Information Officers, O/o the RDTPs of Hyderabad and Warangal.  
The Public Information Officers of all the DTCPOs.  
Copy to the Peshi of DT&CP.

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Deputy Director & PIO  
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